

# Admissions Checklist *International Students*

## Required for Acceptance

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The following files are required for consideration for admittance to Monterey Bay Academy


- COMPLETED ENROLLMENT APPLICATION** including addresses, phone numbers and signatures
- COMPLETED RECOMMENDATIONS** from all three (3) sources (English teacher, Math teacher, and Pastor/Counselor/Principal)
- CURRENT TRANSCRIPT** or *final* progress reports from all high school years.
- REQUEST FOR RECORDS** with complete address and phone number of your current school. MBA will forward the request to the school
- FINANCIAL INFORMATION** form complete with address, phone numbers, and financially responsible party's social security number
- MEDICATION INFORMATION** form
- SPONSORSHIP AGREEMENT** form. *For International students only.*
- APPLICATION FEE OF \$100.** *Application and Registration Fees are non-refundable.*
- EIGHTH GRADE DIPLOMA** (copy only)
- MEDICAL FORMS** including Consent to Treatment and Medical Exam (conducted by a private physician and completed within one year prior to the student's enrollment)
- ACCEPTABLE USE POLICY** form
- STUDENT'S MEDICAL INSURANCE CARD** (photo copy of front and back sides)
- STUDENT'S OFFICIAL IMMUNIZATION RECORD** since birth (photo copy of front and back sides)
- PASSPORT AND VISA** (photo copy both documents)

## For Your Information

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These documents are for your information only, and do not need to be returned.

- International Student Application Requirements
- Letter from the Vice-Principal of Academic Affairs



# M O N T E R E Y   B A Y   A C A D E M Y

Summer 2010

Dear Candidate for Admissions:

Thank you for your interest in applying to Monterey Bay Academy. We are excited that you are considering MBA for your high school education.

**Mission Statement**

Monterey Bay Academy is committed to excellence in communicating Jesus Christ while teaching young people to balance academics with everyday living in a clear and practical manner so they will be equipped to grow in wisdom, integrity, and service.

Monterey Bay Academy students are academic, athletic and artistic; they are creative analytical and curious; they are leaders, thinkers and motivators. As different as they are when they arrive, MBA students have in common the desire to take full advantage of the extraordinary learning, leadership and spiritual experiences that MBA offers. If this sounds like a journey that would inspire you, Monterey Bay Academy is the school for you.

Take a few moments to fill out the forms in the **Required for Acceptance** section and send them in along with your application fee and we will start the process for you. Make sure you give your recommendation forms to the appropriate people along with a stamped envelope addressed to MBA. This assures the confidentiality required in the recommendation process. Also, please submit a copy of your latest transcripts or grade reports.

Once these documents are received, the admissions committee will review your application and contact you with the results. It's just that easy!

If you have any questions about Monterey Bay Academy or the application process, feel free to contact me via phone at 831-728-1481 x 1218 or by e-mail at [academics@montereybayacademy.org](mailto:academics@montereybayacademy.org).

We look forward to having you on campus next fall!

Sincerely,



**Shelley Hulin**

Vice-Principal for Academics

Director of Admissions

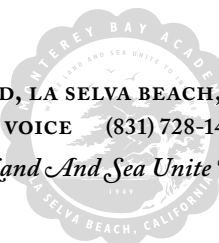
Monterey Bay Academy

[academics@montereybayacademy.org](mailto:academics@montereybayacademy.org)

783 SAN ANDREAS ROAD, LA SELVA BEACH, CALIFORNIA 95076-1911

(831) 728-1481 VOICE    (831) 728-1485 FACSIMILE

*Where Land And Sea Unite To Inspire*



# Enrollment Application

Monterey Bay Academy

For Office Use Only Application Fee (\$50) \_\_\_\_\_

Semester Applying for: Fall 20\_\_ : Spring 20\_\_

I plan to be a:  Dorm Student  Day Student

## Candidate Information

Name \_\_\_\_\_  
First Middle Last

Please print name exactly as it should appear on permanent records.

Preferred Name \_\_\_\_\_  Male  Female Applicant's Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Primary Address \_\_\_\_\_  
Street Address or Post Office Box Apartment # City State Zip Country

Home Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_

Birthdate \_\_\_\_\_ Place of Birth \_\_\_\_\_

Has a parent or grandparent graduated from MBA in the past? If so, please list their name(s), including maiden name: \_\_\_\_\_

## Current School Information

Current Grade 8 9 10 11 12 Applying for Grade 9 10 11 12

School Name \_\_\_\_\_ School District/Conference \_\_\_\_\_

School Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ School Fax # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

School Address \_\_\_\_\_  
Street Address or Post Office Box City State Zip Country

Has applicant ever been expelled, denied re-enrollment at a school, counseled not to return to a school, or been the subject of any major school disciplinary action?

Yes  No If yes, please explain: \_\_\_\_\_

## Parent/Guardian Information

### Parent/Guardian #1

Name (Dr./Mr./Mrs./Ms.) \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

Phone (h) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Occupation \_\_\_\_\_

Business/Firm \_\_\_\_\_

Phone (w) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (w) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_

Send school mailings (grades, finances, etc.) to this address

If parents are separated or divorced, who is the custodial parent? \_\_\_\_\_

Please list siblings of the applicant:

Sibling Name \_\_\_\_\_ Sibling Age \_\_\_\_\_ Sibling School \_\_\_\_\_

Sibling Name \_\_\_\_\_ Sibling Age \_\_\_\_\_ Sibling School \_\_\_\_\_

How did you first learn about Monterey Bay Academy?  Word of Mouth  Church  School Presentation  MBA DVD  Internet/MBA website

Other \_\_\_\_\_  Current MBA student \_\_\_\_\_

**Medical Information** \_\_\_\_\_

Is there any medical or other reason that the applicant cannot participate fully in any normal school activities, including athletics or extracurricular activities?

Yes  No *If yes, please explain:* \_\_\_\_\_

Are there any special factors or conditions, including any special medications or allergies, affecting your child about which the school needs to be informed?

Yes  No *If yes, please explain:* \_\_\_\_\_

**Church Affiliation** \_\_\_\_\_

Place of Worship \_\_\_\_\_ Pastor \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

SDA Baptized  SDA Attending  Other \_\_\_\_\_

**Personal Information** \_\_\_\_\_

1. Is it your personal desire to attend Monterey Bay Academy and be part of a Seventh-day Adventist, Christian environment? If No, please state why in the space provided.

Yes

No \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. The majority of the classes taught at Monterey Bay Academy are college preparatory. Are you planning on attending a college/university after high school?

Yes  No

**Eighth (8th) Grade Graduation** \_\_\_\_\_

School Name \_\_\_\_\_ Graduation Date \_\_\_\_\_  
Month / Year

School Address \_\_\_\_\_  
City State Country

School Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ School Fax # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

*In order to better serve your child, we need to know if there have been any experiences that will influence the community life at Monterey Bay Academy. This includes things such as suspensions, expulsions, psychiatric care, substance use or abuse, or any other behavioral problems at home or at school. **Please note on a separate sheet any situations that could influence your child's experience at Monterey Bay Academy. Failure to notify us could result in your child's dismissal from Monterey Bay Academy.***

**Contract of Parent or Guardian** \_\_\_\_\_

I have read the answers to the above questions and find that they are all correct. I agree to the conditions herein stated in the institution's annual announcement or as shall be announced by the administration during the year. I agree to assume the financial responsibility for the above student and to pay the bills promptly.

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Student's Pledge and Contract** \_\_\_\_\_

I understand that Monterey Bay Academy is operated primarily for the private education and training of Christian young people who are in harmony with the philosophy and objectives of Christianity. I understand that it is expected of me to live according to Christian principles as found in the Bible in general and promoted by the Seventh-day Adventist church in particular.

I willingly pledge to observe all the regulations of Monterey Bay Academy and uphold all the principles upon which it is based as delineated in the school Bulletin and Student Handbook. I understand that if I break this pledge, I automatically forfeit the privilege of membership at this school and may be asked to withdraw or may not be allowed to remain in school.

I am committed to developing attitudes, spiritual values, and mental abilities in keeping with the stated philosophy and objectives of Monterey Bay Academy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

# Current English Teacher Recommendation

**To the Applicant:**

Please type or print your name, have your parents or guardian sign below, and then give this form to your current English teacher with a stamped envelope.

Applicant's Name \_\_\_\_\_ Applying to Grade \_\_\_\_\_

**To the Parent/Guardian:**

Please read and sign the statement below.

For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

**To the Teacher:**

Monterey Bay Academy is committed to a rigorous college preparatory curriculum in a supportive atmosphere. MBA seeks a diverse student body population, and has financial aid programs available. With this background in mind, please complete the form below. This recommendation will remain confidential and will not become part of the student's permanent record; please be sure the parent has signed above. We sincerely appreciate your cooperation and candor.

**Academic Qualities**

NO OPPORTUNITY TO OBSERVE		POOR	BELOW AVERAGE	AVERAGE	GOOD	EXCELLENT	ONE OF THE BEST EVER
	Study Habits						
	Attention Span						
	Ability to Work Independently						
	Ability to Organize and Communicate Ideas						
	Motivation						
	Intellectual Curiosity						
	Critical and Abstract Thinking Skills						

**Personal Qualities**

NO OPPORTUNITY TO OBSERVE		POOR	BELOW AVERAGE	AVERAGE	GOOD	EXCELLENT	ONE OF THE BEST EVER
	Creativity						
	Self-Confidence						
	Leadership Potential						
	Reaction to Criticism						
	Reaction to Setbacks						
	Concern for Others						
	Personal Conduct						
	Personal Integrity						
	Ability to Act Independently						
	Ability to Work Cooperatively						
	General Level of Maturity						
	Sense of Humor						

*Continued on the next page*

1. Please compare this student's academic achievement to his/her ability:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Comment on this student's reading and writing skills:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. In this student's academic work, does he or she require prodding or additional supervision? Please elaborate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Have absences in any way affected the student's classroom performance?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Comment on the student as a person. (Consider maturity, integrity, behavior, relationship with peers, self-confidence, spirituality).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Is there any additional information that can be better conveyed in a phone conversation?  Yes  No  If Necessary

Hours and Phone Number where you can be reached: Hours \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Grade(s) you taught this applicant: 7 8 9 10 11 12

Teacher Name \_\_\_\_\_ Position \_\_\_\_\_

Subject(s) you taught applicant \_\_\_\_\_ Grade(s) Received \_\_\_\_\_

School \_\_\_\_\_ School Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or Post Office Box City State Zip Country

Email \_\_\_\_\_@\_\_\_\_\_ . \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

	NOT AT ALL	SOMEWHAT	FAIRLY	VERY FAMILIAR
I am familiar with Monterey Bay Academy's program:				

	NOT AT ALL	WITH RESERVATION	MIDLY	WITH CONFIDENCE	ENTHUSIASTICALLY
I recommend this student:					
Academic Ability and Promise					
Character and Personal Promise					
Overall					

# Current Mathematics Teacher Recommendation

## To the Applicant:

Please type or print your name, have your parents or guardian sign below, and then give this form to your current English teacher with a stamped envelope.

Applicant's Name \_\_\_\_\_ Applying to Grade \_\_\_\_\_

## To the Parent/Guardian:

Please read and sign the statement below.

For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

## To the Teacher:

Monterey Bay Academy is committed to a rigorous college preparatory curriculum in a supportive atmosphere. MBA seeks a diverse student body population, and has financial aid programs available. With this background in mind, please complete the form below. This recommendation will remain confidential and will not become part of the student's permanent record; please be sure the parent has signed above. We sincerely appreciate your cooperation and candor.

### Academic Qualities

NO OPPORTUNITY TO OBSERVE		POOR	BELOW AVERAGE	AVERAGE	GOOD	EXCELLENT	ONE OF THE BEST EVER
	Study Habits						
	Attention Span						
	Ability to Work Independently						
	Ability to Organize and Communicate Ideas						
	Motivation						
	Intellectual Curiosity						
	Critical and Abstract Thinking Skills						

### Personal Qualities

NO OPPORTUNITY TO OBSERVE		POOR	BELOW AVERAGE	AVERAGE	GOOD	EXCELLENT	ONE OF THE BEST EVER
	Creativity						
	Self-Confidence						
	Leadership Potential						
	Reaction to Criticism						
	Reaction to Setbacks						
	Concern for Others						
	Personal Conduct						
	Personal Integrity						
	Ability to Act Independently						
	Ability to Work Cooperatively						
	General Level of Maturity						
	Sense of Humor						

*Continued on the next page*

1. This student is enrolled in:  Arithmetic  Pre-algebra  Algebra  Geometry  Other \_\_\_\_\_  
 Section level of course:  Remedial  Regular  Advanced  Mixed-ability

Textbook(s) \_\_\_\_\_

Suggested Math placement for next year \_\_\_\_\_

2. Please compare this student's academic achievement to his/her ability:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Please describe the student in Math. (Compare ability to retain mathematical relationships and principles, drawing generalizations, applying basic principles in word problems, and relying on memory versus conceptual processes.)

\_\_\_\_\_  
 \_\_\_\_\_

4. Have absences in any way affected the student's classroom performance?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Comment on the student as a person. (Consider maturity, integrity, behavior, relationship with peers, self-confidence, spirituality).

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Is there any additional information that can be better conveyed in a phone conversation?  Yes  No  If Necessary

Hours and Phone Number where you can be reached: Hours \_\_\_\_\_ Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Grade(s) you taught this applicant: 7 8 9 10 11 12

Teacher Name \_\_\_\_\_ Position \_\_\_\_\_

Subject(s) you taught applicant \_\_\_\_\_ Grade(s) Received \_\_\_\_\_

School \_\_\_\_\_ School Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Fax # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_

Street Address or Post Office Box

City

State

Zip

Country

Email \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOT AT ALL

SOMEWHAT

FAIRLY

VERY FAMILIAR

I am familiar with Monterey Bay Academy's program:

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I recommend this student:

NOT AT ALL

WITH RESERVATION

MIDLY

WITH CONFIDENCE

ENTHUSIASTICALLY

Academic Ability and Promise					
Character and Personal Promise					
Overall					

# Pastor/Counselor/Principal Recommendation

Applicant's Name \_\_\_\_\_

Current Grade \_\_\_\_\_

The above mentioned student is an applicant for admission to Monterey Bay Academy. Founded in 1949, MBA is a college preparatory, boarding and day school for young men and women in grades 9 through 12. Affiliated with the Seventh-day Adventist Church and accredited by the Western Association of Schools and Colleges, Monterey Bay Academy combines rigorous academics with training in arts and athletics. Character development is fostered within a Seventh-day Adventist Christian framework.

We value your assessment of the student as integral component of the admissions process. Please complete this confidential recommendation form and return it to the admissions office at Monterey Bay Academy in the envelope provided. Thank you for your time and effort.

1. How well do you know this students?

Well    Some    Little    Records Only   How many years? \_\_\_\_\_

Please check the adjectives that most nearly describe the applicants standing on the items listed below:

### Christian Experience

- Active
- Passive
- Disinterested
- Antagonistic

### Intellectual Aptitude

- Very quick to learn
- Learns easily
- Must study hard to learn
- Educational disabilities

### Strength of Character

- Firm, Steady, Consistent
- Fairly Stable
- Weak, easily influenced

### Choice of Friends

- Chooses wisely
- Somewhat wisely
- Somewhat carelessly
- Chooses carelessly

### Industriousness

- Resourceful and enthusiastic
- Average worker
- Works only under pressure
- Not interested in work

### Church Attendance

- Attends regularly
- Rarely attends
- Never attends

### Trustworthiness

- Very trustworthy
- Generally trustworthy
- Tends to be dishonest

### Health

- Very strong and healthy
- Average health
- Weak, low vitality

### Cooperation

- Helpful
- Works well with others
- Critical

### Attitude Toward Authority

- Respectful and cooperative
- Indifferent, aloof
- Disrespectful and uncooperative, easily annoyed

### Family's Financial Responsibility

- Meets obligations promptly
- Usually meets obligations
- Not sure

### Personal Appearance

- Well groomed
- Neat and clean
- Careless

2. Would you feel comfortable with our child being assigned as a roommate with this student?

Yes    No   If no, why? \_\_\_\_\_

3. Do you recommend the applicant as a desirable student for a Christian school?

Yes    No    With reservation

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Position \_\_\_\_\_

Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Remarks \_\_\_\_\_

# Record Release and Confidentiality Form

## To the Applicant:

Please type or print your name and give this form to your school's office with a stamped envelope. **Official transcripts must come directly from your school.**

Applicant's Name \_\_\_\_\_ Current Grade \_\_\_\_\_

Previous School Name \_\_\_\_\_

School Address \_\_\_\_\_

Street Address or Post Office Box

City

State

Zip

Country

School Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

School Fax # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## To the Parent/Guardian:

Please read and sign the statement below.

For the student named above, I authorize the release of school records: an official transcript of all grades, cumulative folder, and medical folder, as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

## To Applicant's Current School:

We are requesting the following: \_\_\_\_\_ Official Transcript \_\_\_\_\_ Cumulative Folder \_\_\_\_\_ Medical Folder

The files should include all grades earned for courses taken to date, attendance, the scores for aptitude and achievement tests, and, if applicable, first semester grades for the current year as soon as they become available. **Please note that a copy of this form should be included with transcripts.**

**Public Law 93-380**, regarding the "Release of School Records," has been modified by **SB 182, article 5, Privacy of Pupil Records, 10947**, which reads:

A school district is not authorized to permit access to pupil records to any person without parental consent or under judicial order except that:

- {A} Access shall be permitted to the following: Officials and employees of other public schools or school systems including local, county, or state correctional facilities where educational programs leading to high school graduation are provided. Where the pupil intends to or is directed to enroll subject to the rights of the parent is provided in **Section 10939**.

Thank you for your assistance. Should you have any questions, please contact us via the information below:

Vice Principal for Academic Affairs  
**Monterey Bay Academy**  
783 San Andreas Road  
La Selva Beach, California 95076-1911

Phone 831 728.1481 x 1218  
Fax 831 728.1485  
<http://www.montereybayacademy.org>  
[academics@montereybayacademy.org](mailto:academics@montereybayacademy.org)

# Financial Information 2010/2011

Please make sure this application is filled out completely so processing will not be delayed.

School ID #: \_\_\_\_\_

Please print legibly

Student Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street Address or Post Office Box  
\_\_\_\_\_  
City State Zip

Home Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Male  Female

Birthdate \_\_\_\_\_ Citizenship \_\_\_\_\_  
Month / Day / Year

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

I am a baptized member of the Seventh-day Adventist Church:  Yes  No

Membership Location: \_\_\_\_\_

I am a:  U.S. student  International student  International/ECL student

1) Do you have an unpaid school bill at another school? **If Yes, where?**

Yes  No

School Name \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

2) Are you anticipating an employee discount due to a parent's SDA employment?

Yes  No

If Yes, who is financially responsible for the Education Allowance:

Institution \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

Residence:  Dormitory  Day

Grade Entering:  09  10  11  12

## Financial Guarantor Information

Please print legibly

**Who is responsible for the above student's account:**

Name \_\_\_\_\_  
Last First Middle

Billing Address (Please complete if different from above.)  
\_\_\_\_\_  
Street Address or Post Office Box  
\_\_\_\_\_  
City State Zip

Home Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Tel # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_@\_\_\_\_\_.

Ask about automatic monthly credit card payment for your account.

Guarantor's Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Guarantor employed by:**

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or Post Office Box  
\_\_\_\_\_  
City State Zip

Work Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_@\_\_\_\_\_.

I am a baptized member of the Seventh-day Adventist Church:

Father  Mother  Legal Guardian

Membership Location: \_\_\_\_\_

## Payment Agreement

By signing below, I confirm that I have read and understand the financial policies as outlined in the current school bulletin, (i.e., the non-refundable entrance fee, non-refundable Basic Charge #1, results of account becoming delinquent, etc.).

I understand that I am responsible for all charges made on the above account and will make timely payments to keep it current.

\_\_\_\_\_  
Signature of Financial Guarantor

\_\_\_\_\_  
Financial Guarantor's Relation to Student

\_\_\_\_\_  
Please print name of Financial Guarantor

\_\_\_\_\_  
Date of Application

### For Office Use Only

SDA  Regular  Dorm  Day

Date Enrolled \_\_\_\_\_

SAFE  Pathways  3-Way  WSF  ECI  Int'l  Other

Notes: \_\_\_\_\_

### To MBA Business Office:

I want tithe taken out of my student's payroll earnings for this school year.  
Tithe funds are remitted to the MBA Seventh-day Adventist Church.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Medication Information Form

Name of Student \_\_\_\_\_  
Last First Middle

Birthdate \_\_\_\_\_  
Month / Day / Year

Medication Allergies  Yes  No  
If yes, please explain \_\_\_\_\_

It is necessary for the School Nurse and Dean to know the medication your child is on in case of any medical situation. This form is confidential and used only for the protection of your child.

Is there any history of mental illness or counseling services your child has undergone?  Yes  No

If yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Current Medications

	Name	Dose	Frequency	Reason for Medication
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

My child is not on any medication at this time.  
**I will inform the School Nurse and/or Dean if any medication is prescribed.**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Printed Name of Parent or Guardian

\_\_\_\_\_  
Date (Month/Day/Year)



# International Student Application Requirements and Tuition Fees

Monterey Bay Academy, 2010/2011

## Yearly Rates (must be paid in full before an I-20 will be issued)

Tuition	\$10,710.00
Room & Board	\$7,350.00
Entrance Fee	\$500.00
Additional Fees	\$1,390.00
ESL Fees	\$3,000.00
Refundable Room & Key Deposit	\$100.00
<b>Total</b>	<b>\$23,050.00</b>

## International Student Application Requirements

In addition to completing the application form, international students (except students from Canada) are required to have the following information sent to MBA before consideration for acceptance:

1. A **letter** from an English instructor must be submitted to MBA stating that the student has sufficient speaking, reading and writing of the English language to be able to function in any of MBA's classes without too much difficulty. **A student must have a TOEFL test score of at least 500 to be admitted to MBA.** Students whose TOEFL test score is between 475–500 should be in the ESL program. U.S. universities and colleges require a minimum TOEFL score of 525 for admittance.
2. A international student must have a guardian (older than 25) on the U.S. mainland. MBA recommends that the guardian live in California. The name, address and phone number of the U.S. guardian must be filled in on the application. The guardian must be cleared by MBA's administration before the student is accepted.
3. An official copy of the student's transcript of school credits for grades 9 and up must be sent to MBA by the school in a SEALED ENVELOPE.
4. Medical: "A current immunization record including baby records and also a T.B. skin test (P.P.D.) result (done within one year prior to admission) must be sent to MBA." The physical exam form must be completed by a physician and sent to MBA.
5. Reference forms will need to be completed and returned to MBA. These forms must be filled out by an English teacher, administrator at the student's current school, and a Seventh-day Adventist pastor.
6. Prospective students must be either a Seventh-day Adventist, have attended a Seventh-day Adventist school or have a Seventh-day Adventist connection. Since MBA is a Seventh-day Adventist school, we require a personal interview of any student who is not a Seventh-day Adventist. Experience has taught MBA that only when a student is familiar with MBA's expectations and feels supportive of MBA's standards; the student then has a successful spiritual, social and academic experience at Monterey Bay Academy. MBA needs to have the name, address and fax number of a Seventh-day Adventist pastor in the student's area to whom the school may send a confidential evaluation form.
7. It is important that the application be filled out completely. A student will be considered for acceptance after the above items have been received.
8. To meet deadlines for visas, passports and customs processing, the student should apply for admission by June 30, 2010 for consideration for the fall semester and by November 01, 2010, for consideration for the spring semester of the 2010-2011 school year. An I-20 can be issued after:
  - a. All items requested above have been submitted.
  - b. The student has been accepted.
  - c. The international student fees have been received in full.

## English as a Second Language (ESL) Program

English as a Second Language (ESL) is offered at Monterey Bay Academy. The following is an explanation of this program:

### Academic Aspects

This program is for students who need to improve their English skills to a level that will make them proficient in the mainstream classroom. No academic credit is offered for the program, except a possible 10 elective credits. However, students will be placed into the academic-for-credit program as soon as they are ready. Entrance to the academic program must be made at the quarter breaks. Since some classes are hyphenated (one must have knowledge of course content previously covered, to succeed with future course content), late admission into these classes is very limited. Normally, a student should plan to be in this program for one year before entering into the academic-for-credit program. Students in the program will be assigned to regular classes as they are able, i.e. P.E., math, industrial technology, and fine arts.

A student must have a TOEFL test score of at least 400 to be admitted to MBA. Students whose TOEFL test score is below 450 should be in the ESL program. To graduate from MBA, a student must have a TOEFL test score of 525-550.

### Application

Students interested in the ESL program should submit a request for the program at the time of application. Any student who demonstrates that they do not have the necessary English skills to succeed in the regular classroom may be, at the request of the administration, transferred into the ESL program. Since enrollment in the program is limited, early requests for the program are required.

\*MBA will accept a SLEP score of 50-55 in the absence of a TOEFL score.

# Continuing Consent to Treatment and Authorization to Release Information

**Monterey Bay Academy**  
783 San Andreas Road  
La Selva Beach, California 95076-1911

Phone 831.728.1481 Fax 831.728.1485  
<http://www.montereybayacademy.org>  
info@montereybayacademy.org

We, the undersigned parents or guardian of \_\_\_\_\_, a minor, do hereby consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital service that may be rendered to said minor under the general or special instructions of the physician Monterey Bay Academy may call, whether such diagnosis or treatment is rendered at the office of said physician or at a licensed hospital.

It is understood that this consent is given in advance of any specific diagnosis or treatment which might be required and is given to authorize Monterey Bay Academy or the physician to exercise their best judgement as to the requirements of such diagnosis or treatment.

This consent shall remain in continuous effect until revoked in writing and delivered to the school nurse at Monterey Bay Academy.

We hereby authorize any hospital, physician or other person who has attended or examined the minor to furnish to the insurance company retained by the school any and all information with respect to any illness, medical history, consultation, prescriptions, or treatment, and copies of all hospital or medical records. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Dated \_\_\_\_\_ Foreign Student's Guardian Signature \_\_\_\_\_

Father's Signature \_\_\_\_\_ Guardian's Address (Street Address, City, State, Zip) \_\_\_\_\_

Mother Signature \_\_\_\_\_ Guardian's Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## Student Accident Insurance

A secondary student accident insurance policy is provided for all students who have completed registration. The student is responsible for promptly reporting an injury to the school nurse within 24 hours.

## Worker's Compensation Insurance

Worker's compensation insurance coverage is provided for all students while at work. A report of an injury must be made to the school nurse within 24 hours.

## Medical Care

Monterey Bay Academy provides the services of a registered nurse who conducts clinics in the respective dormitories. Medical treatment requiring the care of a physician becomes the responsibility of the parent. As much as possible, dental work and medical examinations should be cared for during school vacation time.

Parents' Names \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Please Print)

Parent's Address \_\_\_\_\_  
Street Address or Post Office Box City State Zip Country

Father's Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mother's Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Father's Place of Employment \_\_\_\_\_ Mother's Place of Employment \_\_\_\_\_

Father's Work Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Mother's Work Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Student's Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Student's Birthdate \_\_\_\_\_  
Month / Day / Year

Date of last Tetanus Booster \_\_\_\_\_ List all Allergies \_\_\_\_\_

Comments \_\_\_\_\_

## Student's Insurance Information

Company \_\_\_\_\_

Policy # \_\_\_\_\_

Company Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or Post Office Box

City State Zip Country

Attach a copy of your insurance card here, front and back.



# Acceptable Use Policy

This policy is valid for the duration of stay of the student at Monterey Bay Academy

## Internet and Electronic Mail Permission Form

Monterey Bay Academy is pleased to offer its students access to a computer network for electronic mail and the Internet. To gain access to email and the Internet, all students must obtain parental permission and must sign and return this form to the school.

The Internet is a powerful resource for expanding the educational experience of each student. Access to email and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Unfortunately it is true that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or offensive. Monterey Bay Academy believes, however, that the benefits to students in the form of information resources and opportunities for collaboration exceed any disadvantages and therefore support the school's choosing to make Internet available to their students. Ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information services.

Since the network is provided for students to conduct research and communicate with others, access is given to students who agree to act in a considerate and responsible manner. **Parental permission is required. Access is a privilege—not a right. Access entails responsibility.**

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## Internet and Email Rules

Students are responsible for good behavior and communication on the school computer network just as they are anywhere on the school campus. It is presumed that users will comply with school standards and will honor the agreements they have signed. The school takes very seriously the responsibility for appropriate use of the network. Teachers and/or the librarian will guide students toward resources acceptable within the framework of the general school standards.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that stored files would always be private.

- Students will take responsibility to be polite and courteous in all communications.
- Students will be responsible with all computer hardware and software.
- Students will respect others' passwords, folders, work, and files.
- Students will observe all copyright laws.

**Any activity not in accordance with these general rules may result in a loss of access as well as other disciplinary or legal action.**

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## User Agreement and Parent Permission Form

As a user of Monterey Bay Academy's computer network, I agree to comply with the above state rules—communication over the network in a reliable fashion while honoring all relevant laws and restrictions.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Birthdate (Month/Day/Year)

\_\_\_\_\_  
Printed Name

Grade Entering  Freshman  Sophomore  Junior  Senior

As the parent or legal guardian of the student signing above, I grant permission for my son or daughter to access networked computer services such as electronic mail and the Internet. I understand that individuals and families may be held liable for any inappropriate behavior. I understand that some materials on the Internet may be objectionable, but I accept responsibility to work with the school in guidance of Internet use—setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Home Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
Street Address or Post Office Box

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip